

**CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY BOARD**

Meeting Minutes

November 7, 2011 / 6:00 PM

**COMMUNITY & RECREATION SERVICES
15960 NORTH BULLARD AVENUE
SURPRISE, ARIZONA 85374**

CALL TO ORDER: 6:00pm

A. Roll Call

Sandra Staehle (Chair), Kathie Morgan (Vice Chair), Loretta Warner, Margaret Lieu, Fred Ramsay, ellise hayden, Susan deJong, Julie Richards (absent)

B. Pledge of Allegiance

C. Current Events Reports

Chair Staehle helped separate the operating and program grants application. She also asked staff to research Glendale's Arts in the Park event. Connie Whitlock from WHAM believes the board could do a similar event in conjunction with her Art is Alive event she is hosting in March. Chair Staehle also met with Mark Coronado to discuss what the Board has been working on such as the grant process, the public art policy, a possible Plein Air event and next year's budget. M. Coronado told Chair Staehle he will need a proposed budget by the beginning of January. Chair Staehle requested to have the Board send to staff their proposed budget ideas by November 16.

Margaret Lieu attended an art exhibit for the West Valley Arts Council. Mixture of ceramics and fibers on display.

Loretta Warner commented that Sun City Grand had an Oktoberfest. L. Warner participated in the art fest component and overall the event was a success.

Susan deJong attended the Town Hall meeting on October 4th. She also attended the Board of Education Meeting pertaining to the performing arts school in Surprise. S. deJong also attended the Farmers Market at Benevilla on October 28th.

Fred Ramsey attended the Sun City Grand Oktoberfest, Town Hall Meeting and the Boards and Commission Workshop that the Surprise City Council conducted.

ellise hayden attended the Town Hall Meeting. She also recently got back from visiting the Taj Mahal.

Kathie Morgan attended the Thunderbird Artist event. She commented how Plein Air artists attended the event.

D. Staff reports

Travis Ashby spoke about the upcoming Second Sundays in the park. He also gave an update on the Surprise Party Arts and Crafts and reminded the board to let people know and encourage them to send in their application.

Tara Combs reported on the Beer Festival event and what a success it was. She also gave an update on the task list.

CALL TO THE PUBLIC:

CONSENT AGENDA

E. Approval of items on the Consent Agenda

No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – CITYWIDE – Consideration and action to approve the minutes of the November 7, 2011 Arts & Cultural Advisory Board meeting.

Changes needed to be made to minutes:

- Under Item C. – typo – should read “being” not “be”.
- Under S. deJong’s report, she did not meet with Connie Ferguson, she talked to Cindy Miller to come and represent the Board of Education.
- Fred Ramsay requested to have the pages numbered.
- Under Item 1 – motion to approve minutes – S. Staehle did not second it, L. Warner seconded.
- Under Item 3 – e. hayden did not comment, she questioned if there are some people on this board who potentially could be submitting grant applications, could this be a conflict of interest?

Motion to approve minutes – Fred Ramsay, 2nd Susan deJong. None opposed.

Item 2 – CITYWIDE – Presentation by the Surprise Police Department regarding the use of art to deter criminal damage and graffiti.

Board reviewed applications and suggested changes.

Motion to approve operating grant – Sandra Staehle, 2nd Loretta Warner. None opposed.

Item 3 – CITYWIDE – Consideration and possible action to recommend awarding General Operating Support Grants or Project Grants and present to Surprise City Council for final approval. (list grant recipients and amounts)

Board reviewed application and suggested changes.

Motion to approve project/public art grant – Susan deJong, 2nd Loretta Warner. None opposed.

Item 4 – CITYWIDE – Board to approve hosting a Plein Air Event in conjunction with the WHAM Arts Festival in March, 2012.

Board reviewed review application and suggested changes :

- Applicant needs access to the Board's Strategic plan which is located on the Board's website
- Need to have 2 review forms; 1 for the operating grant, another for the project/public art grant.
- Attach review form as a sample for applicants know what they will be reviewed on

Motion to approve grant application form after changes – Margaret Lieu, 2nd Fred Ramsay. None opposed.

Item 5 – CITYWIDE – Consideration and possible action to place items on a future agenda.

- Police Graffiti Program – presentation by police department
- Plein Air event with Art is Alive event
- Grant Application Review

ADJOURNMENT – Motion to ellise hayden, 2nd Susan deJong

ATTEST:

Mark Coronado, Director
Community & Recreation Services

CERTIFICATION:

I, Heather Donaldson, Administrative Specialist for the City of Surprise Community and Recreation Services Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the CRS Board meeting held on August 1, 2011.

Heather Donaldson, Administrative Specialist

POSTED:

TIME:

Linda Stevens, Deputy City Clerk

SPECIAL NOTE: Individuals needing reasonable accommodations, such as large print materials and oral/ ASL interpreters, should contact the Disability Advocate at **623.222.3821** (Voice) or **623.222.3802** (TTY/VP) at least three (3) business days prior to the event so arrangements can be made.